

Policy and Compliance Committee	Department: General Operations	
Origination Date: 07/07/2021	Effective Date: 07/07/2021	Next Review Date: 07/07/2024
Policy Contact: Compliance Committee	Version: #2	

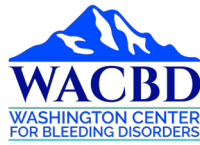
PURPOSE: The purpose of the Policy and Compliance Committee is to ensure that the organization complies with all applicable laws, regulations, and internal policies

SCOPE: The scope of this policy applies to all members of the Policy and Compliance Committee

POLICY STATEMENT: Policy and Compliance Committee will assist the organization in managing its legal and regulatory obligations and maintain a culture of ethical behavior.

PROCEDURES:

Responsibilities	<ul style="list-style-type: none"> • Work collaboratively with other departments and stakeholders by providing oversight and direction to ensure that policies and procedures are comprehensive, effective, and aligned with the organization's values and objectives. • Facilitate adherence with recognized professional and best practices. • Promote compliance with regulations, statutes, and federal, state, and local requirements including and not limited to (HIPAA, HRSA, CMS, WAC, OIG). • Review, update, and revise existing policies and procedures to reflect current WACBD functions and legal requirements. • Oversee and provide guidance to investigations on addressing compliance violations, implementing corrective actions, and reporting violations to regulatory authorities as required. • Serve as a resource for all WACBD staff. • Ensure that training will be provided to employees on compliance policies and procedures that employees are aware of their obligations. • Work closely with other departments within the organization, such as legal, finance, and human resources, to ensure that compliance issues are appropriately addressed and managed. • Reduce reliance on memory for protocols and legal requirements
Policy Review	WACBD Policy and Compliance Committee will review and update this policy annually and/or as needed. During the Policy and Compliance Committee meetings, there must be at least 4 members present to pass a policy.
Committee Members	<ul style="list-style-type: none"> • Medical Director



	<ul style="list-style-type: none">• CFO/COO• Pharmacy Director• Manager of Contracts and Development• Director of Research Administration• Compliance Coordinator
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APPROVING COMMITTEE(S):

Policy and Compliance Committee (PCC)

REVISION HISTORY

	Final Approval by	Date	Brief description of change/revision
Revision	PCC	4/26/2023	Updated responsibilities, Committee members, and members present to pass a policy
Revision			