

<b>Infection Control Policy</b>	<b>Department:</b> <i>General Operations</i>	
<b>Origination Date:</b> 07/07/2021	<b>Effective Date:</b> 07/14/2021	<b>Next Review Date:</b> 07/14/2025
<b>Policy contact:</b> Savannah Simmons, Savannah.Simmons@wacbd.org	<b>Version:</b> #1	

**PURPOSE:** WACBD will aim to minimize the risk of infection through training and strategies that are designed to protect Washington Center for Bleeding Disorders (WACBD) staff from the risk of transmittable diseases.

**SCOPE:** The scope of this policy applies to all WACBD employees and staff.

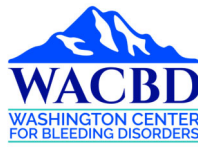
**POLICY STATEMENT:** WACBD will ensure that all employees will adhere to routine infection control precautions and trainings to lessen the exposure of transmittable infections and communicable diseases.

**DEFINITIONS:**

<u>Term</u>	<u>Definition</u>
Hand hygiene	Performing handwashing, antiseptic handwash, alcohol-based hand rub, surgical hand hygiene/antisepsis
Handwashing	Washing hands with plain soap and water
Antiseptic handwash	Washing hands with water and soap or other detergents containing an antiseptic agent
Alcohol-based hand rub	Rubbing hands with an alcohol-containing preparation applied to the hands to reduce the number of viable microorganisms.
Communicable disease	An illness caused by an infectious agent which can be transmitted from one person, animal, or object to another person by direct or indirect means including transmission via an intermediate host or vector, food, water, or air.
Personal Protective Equipment (PPE)	As defined by the Occupational Safety and Health Administration, or OSHA, is “specialized clothing or equipment, worn by an employee for protection against infectious materials.”

**PROCEDURES:** WACBD will ensure that appropriate infection control procedures are reviewed annually, and each employee will adhere to the following:

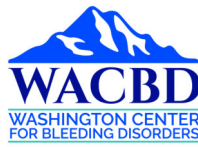
Procedure 1	
Hand Hygiene	Before: <ul style="list-style-type: none"> <li>- Patient contact</li> <li>- Putting on gloves</li> </ul> After: <ul style="list-style-type: none"> <li>- Contact with a patient’s skin</li> <li>- Contact with body fluids or excretions</li> <li>- Removing gloves</li> </ul> And should also be done when hands are visibly dirty, contaminated, or soiled
Wash Options	<ul style="list-style-type: none"> <li>- Non-antibacterial hand soap or</li> </ul>



	<ul style="list-style-type: none"> <li>- Antibacterial hand soap or</li> <li>- Alcohol based hand rub (sanitizer)</li> </ul>
Hand Washing	<ul style="list-style-type: none"> <li>- As advised by the CDC and Washington State Healthcare Authority, we suggest clinical team members comply with hand washing for approximately 15 seconds.</li> <li>- Rinse and dry with disposable towel.</li> <li>- Use disposable towel to turn off faucet.</li> </ul>
Hand Rubs (Sanitizer)	<ul style="list-style-type: none"> <li>- Apply to palm of one hand, rub hands together covering all surfaces until dry</li> <li>- Volume: based on manufacturer</li> </ul>

Procedure 2	
Gloving	<ul style="list-style-type: none"> <li>- Wear gloves when contact with blood or other potentially infectious materials is possible</li> <li>- Remove gloves after caring for a patient</li> <li>- Do not wear the same pair of gloves for the care of more than one patient</li> <li>- Do not wash gloves</li> </ul>

Procedure 3	
Training	<p>The infection control program includes education and monitoring of the following:</p> <ol style="list-style-type: none"> <li>1. General infection control measures appropriate for care/service provided.</li> <li>2. Hand washing.</li> <li>3. Use of standard precautions and personal protective equipment (PPE).</li> <li>4. Needle-stick prevention and sharps safety as referenced in the blood and bodily fluid protocol.</li> <li>5. Appropriate cleaning/disinfecting procedures.</li> <li>6. Infection surveillance, monitoring, and reporting of employees and clients/patients.</li> <li>7. Disposal and transportation of regulated waste.</li> <li>8. Precautions to protect immune-compromised clients/patients.</li> <li>9. Employee health conditions limiting their activities.</li> <li>10. Assessment and utilization of data obtained about infections and the infection control program.</li> </ol>
Additional Training	<p>All specialty clinical employees who provide direct patient care will receive training on:</p> <ul style="list-style-type: none"> <li>- Occupational Safety and Health Administration (OSHA)</li> <li>- Bloodborne Pathogen</li> <li>- Tuberculosis (TB) Exposure Control</li> </ul>
Patient Training	<p>Patients are educated on infection control procedures as related to the product and/or service they receive.</p>

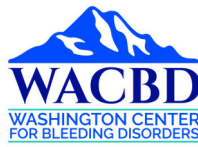


<b>Procedure 4</b>	
Personal Protective Equipment (PPE)	<p>WACBD staff who use PPE receive training on proper selection and use of PPE:</p> <ul style="list-style-type: none"> <li>- Upon hire, prior to provision of care</li> <li>- Annually</li> <li>- When new equipment or protocols are introduced</li> </ul> <p>WACBD staff are required to demonstrate competency with selection and use of PPE following each training.</p> <p>WACBD routinely monitors adherence to proper PPE selection and use.</p> <p>WACBD provides appropriate PPE for employees and ensures that PPE is disposed, or reusable PPE is cleaned, laundered, repaired, and stored after use.</p>
PPE Provided	<ul style="list-style-type: none"> <li>- Gloves</li> <li>- Goggles</li> <li>- Gowns/aprons</li> <li>- Face shields</li> <li>- Masks</li> </ul>

<b>Procedure 5</b>	
Exam Room and Equipment	<p>-Exam rooms and equipment will be thoroughly cleaned and visually inspected after every patient/ use with the appropriate sterilizing agent/ wipe.</p> <p>-Single use PPE is discarded after use and are not used for more than one patient.</p>

<b>Procedure 6</b>	
Supplies	WACBD will provide, as required by OSHA, federal and state regulations all necessary supplies and equipment to implement infection control

<b>Procedure 7</b>	
Vaccinations	<p>WACBD does not require staff members to be vaccinated, although it is strongly encouraged to lessen the exposure of diseases of the following:</p> <ul style="list-style-type: none"> <li>- Chickenpox (Varicella)</li> <li>- German Measles (Rubella)</li> <li>- Hepatitis (A&amp;B)</li> <li>- Measles (Rubeola)</li> <li>- Mumps</li> <li>- Whooping cough (Pertussis)</li> <li>- Influenza (Flu)</li> <li>- COVID-19</li> </ul>



Procedure 8	
Housekeeping	WACBD contractual janitorial services to clean and disinfect the company building and entire WACBD leased floor

Procedure 9	
Means of Notifications/Notifiable Diseases	<p>Health care providers and health care facilities shall adhere to local, state, and federal requirements regarding notifiable diseases:</p> <ol style="list-style-type: none"> <li>1. Submit a case report for each case under Table HC-1 of WAC 246-101-101, 246-101-115, and this section by secure electronic data transmission.</li> <li>2. Submit a case report to the department instead of the local health jurisdiction when:             <ol style="list-style-type: none"> <li>a. The local health jurisdiction is closed, or representatives of the local health jurisdiction are unavailable:                 <ol style="list-style-type: none"> <li>i. For immediately notifiable conditions; or</li> <li>ii. At the time, an outbreak or suspected outbreak of a communicable disease occurs.</li> </ol> </li> <li>b. The patient who is the subject of the case report resides outside Washington state and is a visitor to Washington state.</li> </ol> </li> <li>3. Call the public health authority designated for the condition in Table HC-1 of WAC 246-101-101 immediately and confirm receipt of a case report for conditions designated as:             <ol style="list-style-type: none"> <li>a. Immediately notifiable; or</li> <li>b. Notifiable within twenty-four hours if the case report is submitted outside of the local health jurisdiction's normal business hours.</li> </ol> </li> </ol>

**RELEVANT REFERENCES:**

- Center for Disease Control (CDC)
  - o [Hand Hygiene Guidance | Hand Hygiene | CDC](#)
  - o <https://www.cdc.gov/infectioncontrol/pdf/icar/outpatient.pdf>
  - o <https://www.cdc.gov/hai/pdfs/ppe/PPEslides6-29-04.pdf>
- WAC 246-337-060
- WAC 246-100-011
- WAC 246-101-110

**APPROVING COMMITTEE(S):**

Policy and Compliance Committee (PCC)

**REVISION HISTORY**

	Final Approval by	Date	Brief description of change/revision
Revision			
Revision			